

School Year 2022-23



School/District/Program Information

District or Education Service District Name and ID: Central Point School District 6 – ID #2042


School or Program Name: Mae Richardson Elementary School

Contact Name and Title: Katrina Douglas, Principal

Contact Phone: 541-494-6700

Contact Email: Katrina.douglas@district6.org

Table 1.

	<p>Policies, protocols, procedures and plans already in place</p> <p>Provide hyperlinks to any documents or other resources currently utilized in your school/district. Consider adding a brief description about how each is used within your school.</p>
<p>School District Communicable Disease Management Plan OAR 581-022-2220</p>	<p>CPSD Communicable Disease Management Plan https://docs.google.com/document/d/1nxq9DRHLci6N9Kr3FkrIBRrKGff4vvplM1_DAFDdxZ8/edit</p>
<p>Exclusion Measures Exclusion of students and staff who are diagnosed with certain communicable diseases OAR 333-019-0010</p>	<p>CPSD Communicable Disease Management Plan https://docs.google.com/document/d/1nxq9DRHLci6N9Kr3FkrIBRrKGff4vvplM1_DAFDdxZ8/edit CPSD Communicable Disease Board Policies (Students and Staff) https://policy.osba.org/centpt/search.asp?si=75853865&pid=r&nsb=1&n=0& charset =windows-1252&bcd=%F7&s=centpt&query=Communicable+Disease https://policy.osba.org/centpt/search.asp?si=75853865&pid=r&nsb=1&n=0& charset =windows-1252&bcd=%F7&s=centpt&query=Communicable+Disease https://govstatus.egov.com/or-oha-covid-19-positive-test https://jacksoncountyor.org/hhs/COVID-19/situation-in-jackson-county-oregon-2</p>
<p>Isolation Space Requires a prevention-oriented health services program including a dedicated space to isolate sick students and to provide services for students with special health care needs. OAR 581-022-2220</p>	<p>CPSD Communicable Disease Management Plan https://docs.google.com/document/d/1nxq9DRHLci6N9Kr3FkrIBRrKGff4vvplM1_DAFDdxZ8/edit</p>



Policies, protocols, procedures and plans already in place

Provide hyperlinks to any documents or other resources currently utilized in your school/district. Consider adding a brief description about how each is used within your school.

Educator Vaccination
[OAR 333-019-1030](#)

Oregon Health Authority: "Schools and School-Based Programs Vaccine Rule FAQs"
<https://sharedsystems.dhsoha.state.or.us/DHSForms/Served/le3874.pdf>

**Emergency Plan or
Emergency Operations
Plan**
[OAR 581-022-2225](#)

Links to Central Point School District Board policies regarding safety and emergency plans.

[Communicable Diseases - Student](#)
[Communicable Diseases - Staff](#)
[Communicable Diseases - Students](#)
[Communicable Diseases - Staff](#)
[Student Health Services and Requirements](#)
[Student Safety](#)
[Emergency Procedures and Disaster Plans](#)

**Additional documents
reference here:**



SECTION 1. Clarifying Roles and Responsibilities

Identifying roles central to communicable disease management. Clarifying responsibilities related to communicable disease response is a first step in keeping communities healthy and safe. In general, decisions of school health and safety reside with school and district officials. Together with local public health officials, school/district administrators should consult a variety of individuals when making decisions about health and safety in school.

Table 2. Roles and Responsibilities

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
Building Lead / Administrator	<ul style="list-style-type: none"> • Educates staff, families, and students on policies regarding visitors and volunteers, ensuring health and safety are being maintained. • In consultation with district leadership and LPHA staff, determines the level and type of response that is required/necessary. • Acts as key spokesperson to communicate health-related matters within school community members, health partners, and other local partners. 	Katrina Douglas Principal 541-494-6700	Ryan Munn Director of Student Services 541-494-6231
School Safety Team Representative (<i>or staff member knowledgeable about risks within a school, emergency response, or operations planning</i>)	<ul style="list-style-type: none"> • Trains staff at the start of the academic year and at periodic intervals on communicable disease management procedures. • Leads debrief of communicable disease event, informing continuous improvement of the planning, prevention, response, and recovery system. 	Katrina Douglas Principal 541-494-6700	Ryan Munn Director of Student Services 541-494-6231

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
Health Representative (<i>health aid, administrator, school/district nurse, ESD support</i>)	<ul style="list-style-type: none"> • Supports building lead/administrator in determining the level and type of response that is necessary. • Reports to the LPHA any cluster of illness among staff or students. • Provides requested logs and information to the LPHA in a timely manner. 	Katrina Douglas Principal 541-494-6700	Ryan Munn Director of Student Services 541-494-6231
School Support Staff as needed (<i>transportation, food service, maintenance/custodial</i>)	<ul style="list-style-type: none"> • Advises on prevention/response procedures that are required to maintain student services. 	Katrina Douglas Principal 541-494-6700	Ryan Munn Director of Student Services 541-494-6231
Communications Lead (<i>staff member responsible for ensuring internal/external messaging is completed</i>)	<ul style="list-style-type: none"> • Ensures accurate, clear, and timely information is communicated including those who may have been exposed, a description of how the school is responding, and action community members can take to protect their health. • Shares communications in all languages relevant to school community. 	Katrina Douglas Principal 541-494-6700	Ryan Munn Director of Student Services 541-494-6231
District Level Leadership Support (<i>staff member in which to consult surrounding a communicable disease event</i>)	<ul style="list-style-type: none"> • Has responsibility over COVID-19 response during periods of high transmission. May act as school level support to Building lead/Administrator activating a scaled response. • Responds to media inquiries during the communicable disease event and ensures that those responsible for communication are designated speakers. 	Walt Davenport Superintendent 541-494-6200	Ryan Munn Director of Student Services 541-494-6231

School planning team members	Responsibilities:	Primary Contact (Name/Title):	Alternative Contact:
Main Contact within Local Public Health Authority (LPHA)	<ul style="list-style-type: none"> • Notifies Building Lead/Administrator of communicable disease outbreak and offers recommendations for appropriate response. • Key spokesperson to communicate on health-related matters with community members, health facility staff, and other local community partners. 	<p style="text-align: center;">Ryan Munn Director of Student Services 541-494-6231</p>	<p style="text-align: center;">Walt Davenport Superintendent 541-494-6200</p>
Others as identified by team	<p>Nancy Roby, Assistant Principal Sarah Hills, Office Manager</p>		



Section 2. Equity and Mental Health

Preparing a plan that centers equity and supports mental health

Preparing a school to manage COVID-19 requires an inclusive and holistic approach to protect access to in-person learning for all students. In this section suggested resources are offered to help prepare for COVID-19 management while centering an equitable and caring response.

Centering Equity

Identify existing district or school plans and tools that can be utilized when centering equity in prevention, response, and recovery from incidents of COVID-19 (e.g., district or school equity plans/stances/lenses/decision tools, Equity Committee or Team protocols, district or school systems for including student voice, existing agreements or community engagement or consultation models, Tribal Consultation¹, etc.)

- [D6 Equity Lens](#)



Suggested Resources:

1. [Equity Decision Tools](#) for School Leaders
2. [Oregon Data for Decisions Guide](#)
3. [Oregon's COVID-19 Data Dashboards](#) by Oregon Health Authority COVID-19
4. [Data for Decisions Dashboard](#)
5. [Community Engagement Toolkit](#)
6. [Tribal Consultation Toolkit](#)

¹ Tribal Consultation is a separate process from stakeholder engagement; consultation recognizes and affirms tribal rights of self-government and tribal sovereignty, and mandates state government to work with American Indian nations on a [government-to-government](#) basis.

Table 3.

Centering Equity

OHA/ODE Recommendation(s)	Response:
<p>Describe how you identify those in your school setting that are disproportionately impacted by COVID-19 and which students and families may need differentiated or additional support.</p>	<p>CPSD6 staff made a call to each family/individual that tested positive for COVID or had COVID like symptoms. In that call they would ask questions pertaining to access to testing, access to medical and any other needs such as food, technology, schoolwork etc.</p>
<p>Describe the process by which the school will implement a differentiated plan for those that are disproportionately impacted, historically underserved or at higher risk of negative impacts or complications related to COVID-19.</p>	<p>If it was determined a family had a need as stated above the Student Wellness Specialist and building administrator would be notified and outreach would begin.</p>
<p>What support, training or logistics need to be in place to ensure that the named strategies are understood, implemented, and monitored successfully.</p>	<p>To ensure that the above-mentioned strategies are understood, implemented, and monitored for success, CPSD6 nursing staff and Student Wellness Specialists received training from Jackson County Health Department, Oregon School Nurses Association, and online professional development. These training strategies will be replicated in the 2022-2023 school year. As needed, nursing staff will retrain appropriate school personnel to ensure the proper strategies are implemented.</p>

Mental Health Supports

Schools are encouraged to continue to prioritize cultivating care, connection, and community to support the mental, emotional, and social health and well-being of students, families, staff, and administrators.

Identify existing district or school plans and tools that can be utilized in supporting student and staff wellbeing and mental health during prevention, response, and recovery from incidents of COVID-19 (e.g., counseling services; partnerships with community mental and behavioral health providers; school district suicide prevention, intervention, and postvention plan; School Based Health Center resources; tribal resources, etc.)

- [CPSD6 Suicide Prevention Plan](#)



Suggested Resources:

1. ODE [Mental Health Toolkit](#)
2. [Care and Connection](#) Program
3. Statewide [interactive map of Care and Connection examples](#)
4. [Care and Connection District Examples](#)
5. Oregon Health Authority [Youth Suicide Prevention](#)

Table 4. Mental Health Supports

OHA/ODE Recommendation(s)	Response:
Describe how you will devote time for students and staff to connect and build relationships.	Schoolwide implementation of social emotional curriculum that provides time for staff to support students in the areas of skill building, regulation strategies, peer relations, etc. Time is allotted each day in classroom teachers schedule for curriculum implementation and related activities or lessons (i.e. community circle).
Describe how you will ensure class time, and individual time if needed, for creative opportunities that allow students and staff to explore and process their experiences.	Teachers will be able to utilize time allotted in their daily schedule for social emotional learning which can include Character Strong curriculum, Positive Discipline lessons and strategies, community building, etc. We also have two classified staff members available to provide supports in our PBIS classroom along with a Student Wellness Specialist who can support individual students or small groups.

OHA/ODE Recommendation(s)	Response:
<p>Describe how you will link staff, students and families with culturally relevant health and mental health services and supports.</p>	<p>Our website has links to our suicide prevention plan, culture of care, and various community resources. We direct staff to our administrative assistant in Benefits for support as well as refer our parents, students, and staff to on-site counseling resources through LaClinica Mental Health Services. In addition, Student Wellness Specialists offer socio-emotional support to students. Higher levels of care will be referred by building and district administration to appropriate county resources.</p>
<p>Describe how you will foster peer/student lead initiatives on wellbeing and mental health.</p>	<p>Our Student Wellness Specialist and PBIS staff will be able to facilitate and foster peer/student lead initiatives on wellbeing and mental health. Student council will have an opportunity to participate in related activities and initiatives based on their collective goals for the school year.</p>



Section 3. COVID-19 Outbreak Prevention, Response & Recovery:

Implementing mitigation activities, responding to periods of increased transmission, resuming baseline level mitigation, and debriefing actions to improve the process

Planning for and implementing proactive health and safety mitigation measures assists schools in reducing COVID-19 transmission within the school environment for students, staff, and community members. COVID-19 will continue to circulate in our communities and our schools for the indefinite future. Schools will utilize different mitigation measures based on COVID-19 transmission within their facilities and communities. In the following section, teams will document their school's approach to the CDC, OHA and ODE advised health and safety measures at baseline, during increased COVID-19 transmission, and as they roll back the increased mitigating measures, incorporating lessons learned.



Suggested Resources:

1. [CDC Guidance for COVID-19 Prevention in K-12 Schools](#)
2. [Communicable Disease Guidance for Schools](#) which includes information regarding
 - Symptom-Based Exclusion Guidelines (pages 8-12)
 - Transmission Routes (pages 29-32)
 - Prevention or Mitigation Measures (pages 5-6)
 - School Attendance Restrictions and Reporting (page 33)
3. [COVID-19 Investigative Guidelines](#)
4. [Planning for COVID-19 Scenarios in School](#)
5. [CDC COVID-19 Community Levels](#)
6. [Supports for Continuity of Services](#)

Table 5.

COVID-19 Mitigating Measures

OHA/ODE Recommendation(s) Layered Health and Safety Measures	BASELINE MEASURES: describe what mitigating measures will the school implement all of the time, each and every day of the school year to reduce the spread of COVID-19 and protect in-person instruction?
COVID-19 Vaccination	CDC, OHA, and ODE recommend COVID-19 vaccination for all eligible individuals. CPSD6 will provide as much information as possible to families and staff regarding any community-wide vaccination events.
Face Coverings	Face Coverings will remain optional unless CPSD6 is directed by Jackson County Health and or ODE to require them.
Isolation	CPSD6 will follow the Communicable Disease Board Policies and Communicable Disease Plan.
Symptom Screening	If any student or staff is exhibiting outward signs of illness, the school makes an informed decision on whether the child is able to stay at school (in consultation with the CPSD6 Communicable Disease Plan).
COVID-19 Testing	CPSD6 will continue to provide testing kits to staff and students on site and assist with getting test kits to a home if needed.
Airflow and Circulation	Schools will consider the need for increased ventilation in areas where students with special health care needs receive medication or treatments. District maintenance will monitor and regulate all fresh air systems to ensure maximum ventilation. Facilities will be cleaned and disinfected at least daily to prevent transmission of the virus from surfaces in accordance with CDC's Guidance on Disinfecting Public Spaces . CPSD6 maintenance/custodial staff checks HVAC filters regularly, replaces them quarterly and when necessary, and ensures proper functioning of the HVAC system in each building. CPSD6 maintenance/custodial departments maintain and clear debris from all intake ports that provide outside air to the HVAC system.
Cohorting	At this time, (8/19/2020) CPSD6 will not be requiring cohorting.
Physical Distancing	CPSD6 will not be requiring physical distancing, but we will continue to encourage using outdoors spaces and social distancing when possible.

OHA/ODE Recommendation(s) Layered Health and Safety Measures	BASELINE MEASURES: describe what mitigating measures will the school implement all of the time, each and every day of the school year to reduce the spread of COVID-19 and protect in-person instruction?
Hand Washing	CPSD6 will continue to encourage hand washing/hand sanitizing before meals and after using the restroom.
Cleaning and Disinfection	CPSD6 will continue to follow COVID-19 cleaning protocols in all our buildings. All disinfectants will be used safely and in accordance with manufacturer protocols. Disinfectant products will be kept away from students.
Training and Public Health Education	<p>All CPSD6 schools will collaborate with LPHA, nurses, and other health professionals to determine priorities and maintain a prevention-oriented health services program for all students in accordance with OAR 581-022-2220 as guided by OHA. This includes space to isolate sick students and services for students with special health care needs.</p> <p>Each school will provide age-appropriate hand hygiene and respiratory etiquette education to endorse prevention. This includes parent communication, social media campaigns, information on public websites, newsletters, signage in the school setting.</p> <p>All health plans will be developed collaboratively with CPSD6 District Nurses and LPHA.</p>

Table 6.

COVID-19 Mitigating Measures

<p>OHA/ODE Recommendation(s) Layered Health and Safety Measures</p>	<p>MEASURES DURING PERIODS OF HIGH TRANSMISSION*: describe what mitigating measures the school will implement during periods of high transmission to reduce the spread of COVID-19 and protect in- person learning? *Within the community, high transmission is defined at the county level through CDC COVID-19 Community Levels. Within a school, high transmission may be defined as high absenteeism or unusual spread within a cohort (e.g., a large outbreak in a classroom).</p>
<p>COVID-19 Vaccination</p>	<p>CDC, OHA, and ODE recommend COVID-19 vaccination for all eligible individuals. CPSD6 will provide as much information as possible to families and staff regarding any community-wide vaccination events.</p>
<p>Face Coverings</p>	<p>Face Coverings will remain optional unless CPSD6 is directed by Jackson County Health and or ODE to require them.</p>
<p>Isolation</p>	<p>CPSD6 will follow the Communicable Disease Board Policies and Communicable Disease Plan.</p>
<p>Symptom Screening</p>	<p>If any student or staff is exhibiting outward signs of illness, the school makes an informed decision on whether the child can stay at school (in consultation with the CPSD6 Communicable Disease Plan).</p>
<p>COVID-19 Testing</p>	<p>CPSD6 will continue to provide testing kits to staff and students on site and assist with getting test kits to a home if needed.</p>
<p>Airflow and Circulation</p>	<p>Schools will consider the need for increased ventilation in areas where students with special health care needs receive medication or treatments. District maintenance will monitor and regulate all fresh air systems to ensure maximum ventilation. Facilities will be cleaned and disinfected at least daily to prevent transmission of the virus from surfaces in accordance with CDC's Guidance on Disinfecting Public Spaces. CPSD6 maintenance/custodial staff checks HVAC filters regularly, replaces them quarterly and when necessary, and ensures proper functioning of the HVAC system in each building. CPSD6 maintenance/custodial departments maintain and clear debris from all intake ports that provide outside air to the HVAC system.</p>

OHA/ODE Recommendation(s) Layered Health and Safety Measures	MEASURES DURING PERIODS OF HIGH TRANSMISSION*: describe what mitigating measures the school will implement during periods of high transmission to reduce the spread of COVID-19 and protect in- person learning? *Within the community, high transmission is defined at the county level through CDC COVID-19 Community Levels . Within a school, high transmission may be defined as high absenteeism or unusual spread within a cohort (e.g., a large outbreak in a classroom).
Cohorting ²	At this time, (8/19/2020) CPSD6 will not be requiring cohorting.
Physical Distancing	CPSD6 will not be requiring physical distancing, but we will continue to encourage using outdoors spaces and social distancing when possible.
Hand Washing	CPSD6 will continue to encourage hand washing/hand sanitizing before meals and after using the restroom.
Cleaning and Disinfection	CPSD6 will continue to follow COVID-19 cleaning protocols in all of our buildings. All disinfectants will be used safely and in accordance with manufacturer protocols. Disinfectant products will be kept away from students.
Training and Public Health Education	<p>All CPSD6 schools will collaborate with LPHA, nurses, and other health professionals to determine priorities and maintain a prevention-oriented health services program for all students in accordance with OAR 581-022-2220 as guided by OHA. This includes space to isolate sick students and services for students with special health care needs.</p> <p>Each school will provide age-appropriate hand hygiene and respiratory etiquette education to endorse prevention. This includes parent communication, social media campaigns, information on public websites, newsletters, signage in the school setting.</p> <p>All health plans will be developed collaboratively with CPSD6 District Nurses and LPHA.</p>

² Cohorting refers to establishing a consistent group of students that stay together for a significant portion of the school day. Examples include stable mealtime cohorts, classrooms, table groups, lunch bunches, and other group situations. Cohorts should be as small as feasible to minimize exposure.

Table 7.

COVID-19 Mitigating Measures

<p>OHA/ODE Recommendation(s) Layered Health and Safety Measures</p>	<p>STEPS FOR GRADUAL RETURN TO BASELINE RESPONSE: describe how does the school will gradually return to a baseline response. Describe how the school team will decide what measure(s) should remain at an increased level which others may not, prioritizing some measure(s) over others. How does the school reduce or make permanent implementation of enhanced mitigation measures once high transmission has ended?</p>
<p>COVID-19 Vaccination</p>	<p>CDC, OHA, and ODE recommend COVID-19 vaccination for all eligible individuals. CPSD6 will provide as much information as possible to families and staff regarding any community-wide vaccination events.</p>
<p>Face Coverings</p>	<p>Face Coverings will remain optional unless CPSD6 is directed by Jackson County Health and or ODE to require them.</p>
<p>Isolation</p>	<p>CPSD6 will follow the Communicable Disease Board Policies and Communicable Disease Plan.</p>
<p>Symptom Screening</p>	<p>If any student or staff is exhibiting outward signs of illness, the school makes an informed decision on whether the child can stay at school (in consultation with the CPSD6 Communicable Disease Plan).</p>
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<p>Cohorting</p>	<p>At this time, (8/19/2020) CPSD6 will not be requiring cohorting.</p>

OHA/ODE Recommendation(s) Layered Health and Safety Measures	STEPS FOR GRADUAL RETURN TO BASELINE RESPONSE: describe how does the school will gradually return to a baseline response. Describe how the school team will decide what measure(s) should remain at an increased level which others may not, prioritizing some measure(s) over others. How does the school reduce or make permanent implementation of enhanced mitigation measures once high transmission has ended?
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Cleaning and Disinfection	CPSD6 will continue to follow COVID-19 cleaning protocols in all our buildings. All disinfectants will be used safely and in accordance with manufacturer protocols. Disinfectant products will be kept away from students.
Training and Public Health Education	<p>All CPSD6 schools will collaborate with LPHA, nurses, and other health professionals to determine priorities and maintain a prevention-oriented health services program for all students in accordance with OAR 581-022-2220 as guided by OHA. This includes space to isolate sick students and services for students with special health care needs.</p> <p>Each school will provide age-appropriate hand hygiene and respiratory etiquette education to endorse prevention. This includes parent communication, social media campaigns, information on public websites, newsletters, signage in the school setting.</p> <p>All health plans will be developed collaboratively with CPSD6 District Nurses and LPHA.</p>

PRACTICING PLAN TO IMPROVE PROCESS

Training exercises are essential to preparedness ensuring individuals understand their role in a communicable disease event. Exercises can also help identify gaps in the planning, thereby building upon and strengthening the plan over time. Schools, districts, and ESDs should schedule to exercise this plan annually and when any revisions are made to update the plan. The plan, or component(s) of the plan, can be tested through conversations, practice exercises, or other activities.

This is the link where you can view our school plan: <https://www.district6.org/parentsstudents/covid-19>

Date Last Updated: **8/23/2022**

Date Last Practiced: **8/23/2022**