

CENTRAL POINT SCHOOL DISTRICT #6

Student Body Advisor/Coach Agreement



As an Advisor or Coach of Central Point School District #6, I accept that I have a responsibility to:

- Implement and/or execute all elements of the club organization and goals.
- Provide supervision of students in all aspects of running the club.
- Obtain proper approval before starting any club Fundraisers, including use of required forms and timely submission to the school Secretary/Bookkeeper.
- Plan events that minimize conflicts with other district and building events.
- Keep accurate inventory records of all district and school property.
- Follow proper procedures for cash handling and purchasing.

I acknowledge receipt of the Central Point School District #6 Student Body Fund Manual and will comply with all policies and procedures.

I have read the recordkeeping requirements for fundraisers and agree to follow them to ensure that the paperwork is completed as required and any funds received are handled appropriately.

Advisor/Coach Signature

Date

Printed Name

Club/Sport